

# Creekview Realty

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## LISTING INFORMATION

(Use this form for Killeen / Fort Hood MLS only)

The following information is required to enter a listing into the MLS database. It is to your benefit to be as complete and accurate as possible, because agents often run searches based on criteria you enter. Items marked with an asterisk (\*) are required.

**Property Address** \_\_\_\_\_

**City** \_\_\_\_\_ **County** \_\_\_\_\_ **Zip** \_\_\_\_\_

*Housing Type (Max 1)		
<input type="checkbox"/> Single Family (typical)	<input type="checkbox"/> Townhouse	<input type="checkbox"/> Mobile Home
<input type="checkbox"/> Single Family w/Acreage	<input type="checkbox"/> Modular Home	<input type="checkbox"/> Condominium
<input type="checkbox"/> Manufactured House	<input type="checkbox"/> Manufactured House with Acreage	

Subdivision: \_\_\_\_\_

**Pets On Property:**     Yes     No

**Will Subdivide:**     Yes     No

**Multi Parcel ID:**     Yes     No

**MUD District:**     Yes     No

**Seller Type:**     Builder     Foreclosure     Other     Owner     Relo

**Occupancy:**     Owner     Tenant (name & contact) \_\_\_\_\_     Vacant

**No. of Bedrooms:** \_\_\_\_\_

Half-Baths 2<sup>nd</sup> Level: \_\_\_\_\_

**No. of Full Baths:** \_\_\_\_\_

**# of Stories:** \_\_\_\_\_

**No. of Half-Baths:** \_\_\_\_\_

**# of Fireplaces:** \_\_\_\_\_

Full Baths 1<sup>st</sup> Level: \_\_\_\_\_

# of Living Areas: \_\_\_\_\_

Full Baths 2<sup>nd</sup> Level: \_\_\_\_\_

# of Dining Areas: \_\_\_\_\_

Half-Baths 1<sup>st</sup> Level: \_\_\_\_\_

**Appx Total Sq.Ft:** \_\_\_\_\_ **Sq. Ft Source:**     Appraiser     Builders Plans     Tax Records

**Handicap Amenities:**     Yes     No

**Year Built:** \_\_\_\_\_

**Construction Status:**  New Complete  New Incomplete  Preowned  Proposed

Est. Completion Date (New builds): \_\_\_\_\_

**Electric Fencing:**  Yes  No

<b>Room Sizes</b>		<b>Level</b>	<b>Comment:</b>
Formal Living Room:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
Family Room:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
Formal Dining:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
Eat-In Kitchen:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
Kitchen:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
<b>Master Bedroom:</b>	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
<b>Bedroom 2:</b>	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
<b>Bedroom 3:</b>	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
<b>Bedroom 4:</b>	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
<b>Bedroom 5:</b>	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
Study:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
Utility Room:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
Other Room:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____
Other Room 2:	____X____	<input type="checkbox"/> Lower <input type="checkbox"/> Main <input type="checkbox"/> Upper	_____

**No. Garage Spaces:** \_\_\_\_\_

**No. Carport Spaces:** \_\_\_\_\_

**Security System:**  Yes  No

**Pool on Property:**  Yes  No

Lot Dimensions: \_\_\_\_\_

**Acres:** \_\_\_\_\_

HOA:  Mandatory  None  Optional  Potential  Voluntary

HOA Dues: \_\_\_\_\_ HOA Frequency:  Annual  Monthly  Quarterly  Semi-Annual

<b>* School District (Max 1)</b>		
<input type="checkbox"/> Belton ISD	<input type="checkbox"/> Gatesville ISD	<input type="checkbox"/> Other
<input type="checkbox"/> Copperas Cove Independent	<input type="checkbox"/> Killeen Independent	<input type="checkbox"/> Salado ISD
<input type="checkbox"/> Florence ISD	<input type="checkbox"/> Lampasas ISD	<input type="checkbox"/> Temple ISD

**Elementary School:** \_\_\_\_\_

**Middle School:** \_\_\_\_\_

**High School:** \_\_\_\_\_

Other School: \_\_\_\_\_

**Property Also for Lease:**  Yes  No

Annual Property Taxes: \_\_\_\_\_

Exclusions: \_\_\_\_\_

### Features

<b>*Housing Type (max 5)</b>	<b>Style of House (max 5)</b>	<b>Lot Description (max 8)</b>	<b>Exterior Features (max 11)</b>
<input type="checkbox"/> Modular Home	<input type="checkbox"/> A-Frame	<input type="checkbox"/> Canal (Man Made)	<input type="checkbox"/> Arena
<input type="checkbox"/> Apartment	<input type="checkbox"/> Colonial	<input type="checkbox"/> Corner	<input type="checkbox"/> Balcony
<input type="checkbox"/> Attached or 1/2 Duplex	<input type="checkbox"/> Contemporary/Modern	<input type="checkbox"/> Creek	<input type="checkbox"/> Boat Dock/Slip
<input type="checkbox"/> Condo/Townhome	<input type="checkbox"/> Early American	<input type="checkbox"/> Cul de Sac	<input type="checkbox"/> Covered Porch(es)
<input type="checkbox"/> Designated Historical	<input type="checkbox"/> English	<input type="checkbox"/> Cultivated	<input type="checkbox"/> Exterior Kitchen
<input type="checkbox"/> Doublewide w/ Land	<input type="checkbox"/> Flat	<input type="checkbox"/> Golf Course Lot	<input type="checkbox"/> Gazebo
<input type="checkbox"/> Farm/Ranch House	<input type="checkbox"/> French	<input type="checkbox"/> Greenbelt	<input type="checkbox"/> Greenhouse
<input type="checkbox"/> Garden/Zero Lot Line	<input type="checkbox"/> Geo/Dome	<input type="checkbox"/> Heavily Wooded	<input type="checkbox"/> Grill
<input type="checkbox"/> High Rise	<input type="checkbox"/> Loft Apt.	<input type="checkbox"/> Horses Permitted	<input type="checkbox"/> Guest Quarters
<input type="checkbox"/> Historical/Conserv. Dist.	<input type="checkbox"/> Mediterranean	<input type="checkbox"/> Interior Lot	<input type="checkbox"/> Gutters
<input type="checkbox"/> Lake House	<input type="checkbox"/> Oriental	<input type="checkbox"/> Irregular	<input type="checkbox"/> Lighting System
<input type="checkbox"/> Log Cabin	<input type="checkbox"/> Prairie	<input type="checkbox"/> Landscaped	<input type="checkbox"/> Patio Covered
<input type="checkbox"/> Manufactured (cert. exch)	<input type="checkbox"/> Ranch	<input type="checkbox"/> Large Backyard Grass	<input type="checkbox"/> Patio Open
<input type="checkbox"/> Resort Property	<input type="checkbox"/> Southwestern	<input type="checkbox"/> No Backyard Grass	<input type="checkbox"/> RV/Boat Parking
<input type="checkbox"/> Single Detached	<input type="checkbox"/> Spanish	<input type="checkbox"/> Partially Cultivated	<input type="checkbox"/> Satellite Dish
<input type="checkbox"/> Singlewide w/ Land	<input type="checkbox"/> Split Level	<input type="checkbox"/> Pasture Land	<input type="checkbox"/> Sprinkler System
<input type="checkbox"/> Underground	<input type="checkbox"/> Studio Apartment	<input type="checkbox"/> River Front	<input type="checkbox"/> Stable/Barn
<input type="checkbox"/> Other	<input type="checkbox"/> Traditional	<input type="checkbox"/> Some Trees	<input type="checkbox"/> Storage Building
<input type="checkbox"/> Vacation Home	<input type="checkbox"/> Tudor	<input type="checkbox"/> Subdivision	<input type="checkbox"/> Tennis Court(s)
<input type="checkbox"/> Single Family	<input type="checkbox"/> Victorian	<input type="checkbox"/> Tank/Pond	<input type="checkbox"/> Wood Deck
	<input type="checkbox"/> Other	<input type="checkbox"/> Undivided	<input type="checkbox"/> Workshop
		<input type="checkbox"/> Water/Lake Front	<input type="checkbox"/> Fruit Trees
		<input type="checkbox"/> Water/Lake View	<input type="checkbox"/> Pecan Trees
		<input type="checkbox"/> Valley View	<input type="checkbox"/> Shade Trees
			<input type="checkbox"/> Yard Lights
			<input type="checkbox"/> Enclosed Porch
			<input type="checkbox"/> Open Porch
			<input type="checkbox"/> Screened Porch
			<input type="checkbox"/> Other

<p><b>*Construction (max 4)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 2 Side Brick</li> <li><input type="checkbox"/> 3 Side Brick</li> <li><input type="checkbox"/> Aluminum Siding</li> <li><input type="checkbox"/> Brick/Veneer (Full)</li> <li><input type="checkbox"/> Brick/Veneer (Partial)</li> <li><input type="checkbox"/> Brick Front</li> <li><input type="checkbox"/> Double Wide</li> <li><input type="checkbox"/> Green Built</li> <li><input type="checkbox"/> Rock/Stone</li> <li><input type="checkbox"/> Single Wide</li> <li><input type="checkbox"/> Stone/Rock Front</li> <li><input type="checkbox"/> Stucco</li> <li><input type="checkbox"/> Triple Wide</li> <li><input type="checkbox"/> Vinyl Siding</li> <li><input type="checkbox"/> Wood Frame</li> <li><input type="checkbox"/> Other</li> <li><input type="checkbox"/> Hardy Plank Siding</li> <li><input type="checkbox"/> Wood Siding</li> </ul>	<p><b>*Foundation (max 3)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Basement</li> <li><input type="checkbox"/> Pier &amp; Beam</li> <li><input type="checkbox"/> Piered Beam Slab</li> <li><input type="checkbox"/> Pilings</li> <li><input type="checkbox"/> Slab</li> <li><input type="checkbox"/> Slab and Add On</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>Backyard Pool Features (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Above Ground</li> <li><input type="checkbox"/> Attached Spa</li> <li><input type="checkbox"/> Cabana</li> <li><input type="checkbox"/> Cleaning System</li> <li><input type="checkbox"/> Custom Cover</li> <li><input type="checkbox"/> Diving</li> <li><input type="checkbox"/> Heated</li> <li><input type="checkbox"/> In Ground Fiberglass</li> <li><input type="checkbox"/> In Ground Gunite</li> <li><input type="checkbox"/> In Ground Vinyl</li> <li><input type="checkbox"/> Indoor</li> <li><input type="checkbox"/> Lap Pool</li> <li><input type="checkbox"/> Play Pool</li> <li><input type="checkbox"/> Pool Perimeter Fence</li> <li><input type="checkbox"/> Separate Spa/Hot Tub</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>Type of Fence (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Automatic Gate</li> <li><input type="checkbox"/> Barbed Wire</li> <li><input type="checkbox"/> Brick</li> <li><input type="checkbox"/> Chain Link</li> <li><input type="checkbox"/> Cross Fenced</li> <li><input type="checkbox"/> Dog Run</li> <li><input type="checkbox"/> Iron</li> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Partially Fenced</li> <li><input type="checkbox"/> Pipe</li> <li><input type="checkbox"/> Rail</li> <li><input type="checkbox"/> Rock/Stone</li> <li><input type="checkbox"/> Slick/Smooth Wire</li> <li><input type="checkbox"/> Vinyl</li> <li><input type="checkbox"/> Wood</li> <li><input type="checkbox"/> Other</li> </ul>
<p><b>*Parking/Garage (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Assigned</li> <li><input type="checkbox"/> Attached</li> <li><input type="checkbox"/> Circle Drive</li> <li><input type="checkbox"/> Covered</li> <li><input type="checkbox"/> Detached</li> <li><input type="checkbox"/> Front</li> <li><input type="checkbox"/> Garage Conversion</li> <li><input type="checkbox"/> Golf Cart Garage</li> <li><input type="checkbox"/> Has Sink in Garage</li> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Opener</li> <li><input type="checkbox"/> Outside Entry</li> <li><input type="checkbox"/> Oversized</li> <li><input type="checkbox"/> Porte-Cochere</li> <li><input type="checkbox"/> Rear</li> <li><input type="checkbox"/> RV Covered</li> <li><input type="checkbox"/> RV Uncovered</li> <li><input type="checkbox"/> Side</li> <li><input type="checkbox"/> Swing Drive</li> <li><input type="checkbox"/> Tandem Style</li> <li><input type="checkbox"/> Unassigned</li> <li><input type="checkbox"/> Uncovered</li> <li><input type="checkbox"/> Workbench</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>*Street/Utilities (max 10)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Aerobic Septic</li> <li><input type="checkbox"/> All Weather Road</li> <li><input type="checkbox"/> Alley</li> <li><input type="checkbox"/> Asphalt</li> <li><input type="checkbox"/> City Sewer</li> <li><input type="checkbox"/> City Water</li> <li><input type="checkbox"/> Co-op Water</li> <li><input type="checkbox"/> Community Mailbox</li> <li><input type="checkbox"/> Concrete</li> <li><input type="checkbox"/> Curbs</li> <li><input type="checkbox"/> Dirt</li> <li><input type="checkbox"/> Gravel / Rock</li> <li><input type="checkbox"/> M.U.D. Sewer</li> <li><input type="checkbox"/> M.U.D. Water</li> <li><input type="checkbox"/> No City Services</li> <li><input type="checkbox"/> Outside City Limits</li> <li><input type="checkbox"/> Overhead Utilities</li> <li><input type="checkbox"/> Private Road</li> <li><input type="checkbox"/> Private Sewer Co.</li> <li><input type="checkbox"/> Private Water Co.</li> <li><input type="checkbox"/> Septic</li> <li><input type="checkbox"/> Septic w/ Pump Assist</li> <li><input type="checkbox"/> Sidewalk</li> <li><input type="checkbox"/> Underground Utilities</li> <li><input type="checkbox"/> Unincorporated</li> <li><input type="checkbox"/> Well</li> <li><input type="checkbox"/> Co-Op Electric</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>Common Features (max 8)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Boat Ramp</li> <li><input type="checkbox"/> Campground</li> <li><input type="checkbox"/> Club House</li> <li><input type="checkbox"/> Comm. Sprinkler System</li> <li><input type="checkbox"/> Common Elevator</li> <li><input type="checkbox"/> Community Pool</li> <li><input type="checkbox"/> Gated Entrance</li> <li><input type="checkbox"/> Golf</li> <li><input type="checkbox"/> Greenbelt</li> <li><input type="checkbox"/> Guarded Entrance</li> <li><input type="checkbox"/> Horse Facilities</li> <li><input type="checkbox"/> Jogging/Bike Path</li> <li><input type="checkbox"/> Landing Strip</li> <li><input type="checkbox"/> Laundry</li> <li><input type="checkbox"/> Marina</li> <li><input type="checkbox"/> Park</li> <li><input type="checkbox"/> Perimeter Fencing</li> <li><input type="checkbox"/> Playground</li> <li><input type="checkbox"/> Private Lake/Pond</li> <li><input type="checkbox"/> Public Hangar</li> <li><input type="checkbox"/> Racquet Ball</li> <li><input type="checkbox"/> RV Parking</li> <li><input type="checkbox"/> Sauna</li> <li><input type="checkbox"/> Spa</li> <li><input type="checkbox"/> Tennis</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>HOA Includes (max 6):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> All Utilities</li> <li><input type="checkbox"/> Back Yard Maintenance</li> <li><input type="checkbox"/> Blanket Insurance</li> <li><input type="checkbox"/> Electric</li> <li><input type="checkbox"/> Exterior Maintenance</li> <li><input type="checkbox"/> Front Yard Maintenance</li> <li><input type="checkbox"/> Full Use of Facilities</li> <li><input type="checkbox"/> Gas</li> <li><input type="checkbox"/> Management Fees</li> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Partial Use of Facilities</li> <li><input type="checkbox"/> Reserves</li> <li><input type="checkbox"/> Security</li> <li><input type="checkbox"/> Sprinkler System</li> <li><input type="checkbox"/> Trash</li> <li><input type="checkbox"/> Water/Sewer</li> <li><input type="checkbox"/> Other</li> </ul>

<p><b>*Interior Features (max 11)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bay Windows</li> <li><input type="checkbox"/> Cable TV Available</li> <li><input type="checkbox"/> CAT 5 Wired</li> <li><input type="checkbox"/> Central Vac</li> <li><input type="checkbox"/> Decorative Lighting</li> <li><input type="checkbox"/> Dry Bar</li> <li><input type="checkbox"/> Elevator</li> <li><input type="checkbox"/> High Speed Internet Av.</li> <li><input type="checkbox"/> Intercom</li> <li><input type="checkbox"/> Loft</li> <li><input type="checkbox"/> Multiple Stairs</li> <li><input type="checkbox"/> Paneling</li> <li><input type="checkbox"/> Plantation Shutters</li> <li><input type="checkbox"/> Skylights</li> <li><input type="checkbox"/> Smart Home Features</li> <li><input type="checkbox"/> Sound System Wiring</li> <li><input type="checkbox"/> Vaulted Ceilings</li> <li><input type="checkbox"/> Wainscoting</li> <li><input type="checkbox"/> Water Filter</li> <li><input type="checkbox"/> Water Purifier</li> <li><input type="checkbox"/> Water Softener</li> <li><input type="checkbox"/> Wet Bar</li> <li><input type="checkbox"/> Window Coverings</li> <li><input type="checkbox"/> Raised/Cathedral Ceiling</li> <li><input type="checkbox"/> Separate</li> <li><input type="checkbox"/> 1 Living Area</li> <li><input type="checkbox"/> 2 Living Areas</li> <li><input type="checkbox"/> 3 Living Areas</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>*Bed/Bath Features (max 6)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bidet</li> <li><input type="checkbox"/> Built-ins</li> <li><input type="checkbox"/> Double Shower</li> <li><input type="checkbox"/> Double Vanities</li> <li><input type="checkbox"/> Fireplace in Master</li> <li><input type="checkbox"/> Garden Tub</li> <li><input type="checkbox"/> Jack &amp; Jill Bath</li> <li><input type="checkbox"/> Jetted Tub</li> <li><input type="checkbox"/> Linen Closet</li> <li><input type="checkbox"/> Medicine Cabinet</li> <li><input type="checkbox"/> Murphy Bed</li> <li><input type="checkbox"/> Separate Shower</li> <li><input type="checkbox"/> Separate Vanities</li> <li><input type="checkbox"/> Sitting Area in Master</li> <li><input type="checkbox"/> Split Bedrooms</li> <li><input type="checkbox"/> Steam Shower</li> <li><input type="checkbox"/> Walk-in Closets</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>Specialty Rooms (max 6)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Dark Room</li> <li><input type="checkbox"/> Exercise Room</li> <li><input type="checkbox"/> Extra Storage Room</li> <li><input type="checkbox"/> Game Room</li> <li><input type="checkbox"/> Library/Study</li> <li><input type="checkbox"/> Media Room</li> <li><input type="checkbox"/> Mud Room</li> <li><input type="checkbox"/> Music Room</li> <li><input type="checkbox"/> Sauna/Steam Room</li> <li><input type="checkbox"/> Second Master</li> <li><input type="checkbox"/> Solarium/Sunroom</li> <li><input type="checkbox"/> Spa/Hot Tub Room</li> <li><input type="checkbox"/> Unfinished Bonus Room</li> <li><input type="checkbox"/> Wine Cellar</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>Fireplace Type (max 4)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Blower Fan</li> <li><input type="checkbox"/> Brick</li> <li><input type="checkbox"/> Decorative</li> <li><input type="checkbox"/> Direct Vent</li> <li><input type="checkbox"/> Electric</li> <li><input type="checkbox"/> Freestanding</li> <li><input type="checkbox"/> Gas Logs</li> <li><input type="checkbox"/> Gas Starter</li> <li><input type="checkbox"/> Insert</li> <li><input type="checkbox"/> Masonry</li> <li><input type="checkbox"/> Metal Box</li> <li><input type="checkbox"/> See Through Fireplace</li> <li><input type="checkbox"/> Stone</li> <li><input type="checkbox"/> Wood Burning</li> <li><input type="checkbox"/> Other</li> </ul>
<p><b>KITCHEN EQUIPMENT (max 8)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Built-in Compactor</li> <li><input type="checkbox"/> Built-in Ice Maker</li> <li><input type="checkbox"/> Built-in Microwave</li> <li><input type="checkbox"/> Built in Refrig/Freezer</li> <li><input type="checkbox"/> Built-in Wine Cooler</li> <li><input type="checkbox"/> Convection Oven</li> <li><input type="checkbox"/> Cooktop-Electric</li> <li><input type="checkbox"/> Cooktop-Gas</li> <li><input type="checkbox"/> Dishwasher</li> <li><input type="checkbox"/> Disposal</li> <li><input type="checkbox"/> Double Oven</li> <li><input type="checkbox"/> Drop in Range/Oven - Gas</li> <li><input type="checkbox"/> Drop in Range/Oven – Elec</li> <li><input type="checkbox"/> Dual Fuel Range</li> <li><input type="checkbox"/> Freestanding Range - Elec</li> <li><input type="checkbox"/> Freestanding Range - Gas</li> <li><input type="checkbox"/> Indoor Grill</li> <li><input type="checkbox"/> Oven - Electric</li> <li><input type="checkbox"/> Oven - Gas</li> <li><input type="checkbox"/> Plumbed for Gas in Kitch</li> <li><input type="checkbox"/> Self Clean</li> <li><input type="checkbox"/> Vent Hood Exterior</li> <li><input type="checkbox"/> Vent Hood Recirculating</li> <li><input type="checkbox"/> Vent Mechanism</li> <li><input type="checkbox"/> Warmer Oven Drawer</li> <li><input type="checkbox"/> Water Line to Refrigerator</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>KITCHEN/DINING (max 6)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Breakfast Bar</li> <li><input type="checkbox"/> Butlers Pantry</li> <li><input type="checkbox"/> Dumb Waiter</li> <li><input type="checkbox"/> Eat-in Kitchen</li> <li><input type="checkbox"/> Galley Kitchen</li> <li><input type="checkbox"/> Granite Countertop</li> <li><input type="checkbox"/> Granite Tile Countertop</li> <li><input type="checkbox"/> Island</li> <li><input type="checkbox"/> Solid Surface Countertop</li> <li><input type="checkbox"/> Tile Countertop</li> <li><input type="checkbox"/> Walk-in Pantry</li> <li><input type="checkbox"/> 1 Dining Area</li> <li><input type="checkbox"/> 2 Dining Areas</li> <li><input type="checkbox"/> Formal Dining</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>*UTILITY ROOM (max 4)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Drip / Dry Area</li> <li><input type="checkbox"/> Dryer Hookup-Elec</li> <li><input type="checkbox"/> Dryer Hookup-Gas</li> <li><input type="checkbox"/> Floor Drain</li> <li><input type="checkbox"/> Full Size W / D Area</li> <li><input type="checkbox"/> Laundry Chute</li> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Room for Freezer</li> <li><input type="checkbox"/> Second Pantry</li> <li><input type="checkbox"/> Separate Utility Room</li> <li><input type="checkbox"/> Sink in Utility</li> <li><input type="checkbox"/> Stacked W / D Area</li> <li><input type="checkbox"/> Utility Closet</li> <li><input type="checkbox"/> Utility Garage</li> <li><input type="checkbox"/> Utility in Kitchen</li> <li><input type="checkbox"/> Washer Hookup</li> <li><input type="checkbox"/> Other-See Remarks</li> </ul>	<p><b>ALARM/SECURITY TYPE (max 4)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Burglar</li> <li><input type="checkbox"/> Carbon Monoxide Detector</li> <li><input type="checkbox"/> Ext. Security Light(s)</li> <li><input type="checkbox"/> Fire / Smoke</li> <li><input type="checkbox"/> Fire Sprinkler System</li> <li><input type="checkbox"/> Firewall(s)</li> <li><input type="checkbox"/> Leased</li> <li><input type="checkbox"/> Monitored</li> <li><input type="checkbox"/> Owned</li> <li><input type="checkbox"/> Pre-Wired</li> <li><input type="checkbox"/> Smoke Detector</li> <li><input type="checkbox"/> Unknown</li> <li><input type="checkbox"/> Security System</li> <li><input type="checkbox"/> Security Bars</li> <li><input type="checkbox"/> Other-See Remarks</li> </ul>

<p><b>*FLOORING (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Brick / Adobe</li> <li><input type="checkbox"/> Carpet</li> <li><input type="checkbox"/> Ceramic Tile</li> <li><input type="checkbox"/> Concrete</li> <li><input type="checkbox"/> Laminate</li> <li><input type="checkbox"/> Marble</li> <li><input type="checkbox"/> Parquet</li> <li><input type="checkbox"/> Slate</li> <li><input type="checkbox"/> Stone</li> <li><input type="checkbox"/> Terrazzo</li> <li><input type="checkbox"/> Vinyl</li> <li><input type="checkbox"/> Wood</li> <li><input type="checkbox"/> Wood under Carpet</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>*HEATING/COOLING (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Addl Water Heater(s)</li> <li><input type="checkbox"/> Central Air - Electric</li> <li><input type="checkbox"/> Central Air - Gas</li> <li><input type="checkbox"/> Central Heat - Electric</li> <li><input type="checkbox"/> Central Heat - Gas</li> <li><input type="checkbox"/> Direct Vent</li> <li><input type="checkbox"/> Electrostatic Air Filter</li> <li><input type="checkbox"/> Gas Jets</li> <li><input type="checkbox"/> Geotherm</li> <li><input type="checkbox"/> Heat Pump</li> <li><input type="checkbox"/> Humidifier</li> <li><input type="checkbox"/> No Air</li> <li><input type="checkbox"/> No Heat</li> <li><input type="checkbox"/> Panel / Floor / Wall</li> <li><input type="checkbox"/> Propane</li> <li><input type="checkbox"/> Solar</li> <li><input type="checkbox"/> Space Heater</li> <li><input type="checkbox"/> Window Unit</li> <li><input type="checkbox"/> Zoned</li> <li><input type="checkbox"/> Hot Water-Electric</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>ENERGY FEATURES (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 13-15 SEER AC</li> <li><input type="checkbox"/> 16+ SEER AC</li> <li><input type="checkbox"/> Attic Fan</li> <li><input type="checkbox"/> Ceiling Fans</li> <li><input type="checkbox"/> Dehumidifier</li> <li><input type="checkbox"/> Double Pane Windows</li> <li><input type="checkbox"/> Energy Star Appliances</li> <li><input type="checkbox"/> Foam Insulation</li> <li><input type="checkbox"/> Gas Water Heater</li> <li><input type="checkbox"/> Insulated Doors</li> <li><input type="checkbox"/> Low E Windows</li> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Programmable Thermostat</li> <li><input type="checkbox"/> Radiant Barrier</li> <li><input type="checkbox"/> Smart Electric Meter</li> <li><input type="checkbox"/> Solar Panels</li> <li><input type="checkbox"/> Solar Screens</li> <li><input type="checkbox"/> Storm Door(s)</li> <li><input type="checkbox"/> Storm Window(s)</li> <li><input type="checkbox"/> Tankless Water Heater</li> <li><input type="checkbox"/> Thermo Windows</li> <li><input type="checkbox"/> Tinted Windows</li> <li><input type="checkbox"/> Turbines</li> <li><input type="checkbox"/> Ventilator</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>GREEN CERTIFICATION (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Energy Star Certified</li> <li><input type="checkbox"/> HERS 0-85</li> <li><input type="checkbox"/> HERS 101+</li> <li><input type="checkbox"/> HERS 86-100</li> <li><input type="checkbox"/> HERS Rated</li> <li><input type="checkbox"/> LEED Certified</li> <li><input type="checkbox"/> LEED Gold</li> <li><input type="checkbox"/> LEED Platinum</li> <li><input type="checkbox"/> LEED Silver</li> <li><input type="checkbox"/> NGBP - National Green</li> <li><input type="checkbox"/> Tex-Vet Approved</li> <li><input type="checkbox"/> Other</li> </ul>
<p><b>GREEN FEATURES (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Drought Tolerant Plants</li> <li><input type="checkbox"/> Energy Recov. Ventilator</li> <li><input type="checkbox"/> Enhanced Air Filtration</li> <li><input type="checkbox"/> Geo-thermal HVAC</li> <li><input type="checkbox"/> Low Flow Commode</li> <li><input type="checkbox"/> Low Flow Fixtures</li> <li><input type="checkbox"/> Mechanical Fresh Air</li> <li><input type="checkbox"/> Rain / Freeze Sensors</li> <li><input type="checkbox"/> Recirculating Hot Water</li> <li><input type="checkbox"/> Solar Electric System</li> <li><input type="checkbox"/> Solar Hot Water</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>HANDICAP AMENITIES (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Elevator</li> <li><input type="checkbox"/> Hand Rails</li> <li><input type="checkbox"/> Lower Fixtures</li> <li><input type="checkbox"/> Meets ADA Requirements</li> <li><input type="checkbox"/> Ramp</li> <li><input type="checkbox"/> Wheelchair Access</li> <li><input type="checkbox"/> Wide Doorways</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>*ASSUMPTION INFO (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Balloon</li> <li><input type="checkbox"/> Bond</li> <li><input type="checkbox"/> Buydown</li> <li><input type="checkbox"/> Conventional Assumable</li> <li><input type="checkbox"/> Credit Report Required</li> <li><input type="checkbox"/> Escalating</li> <li><input type="checkbox"/> Escrow to be Prorated</li> <li><input type="checkbox"/> FHA Assumable</li> <li><input type="checkbox"/> Fixed</li> <li><input type="checkbox"/> Graduated / Adjusted</li> <li><input type="checkbox"/> Not Assumable</li> <li><input type="checkbox"/> Private Assumable</li> <li><input type="checkbox"/> Release Liability Req.</li> <li><input type="checkbox"/> Texas Vet Assumable</li> <li><input type="checkbox"/> VA Assumable</li> <li><input type="checkbox"/> VA Reinstatement Req.</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>SPECIAL NOTES (max 5)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 1st Right of Refusal</li> <li><input type="checkbox"/> Deed Restrictions</li> <li><input type="checkbox"/> Flowage Easement</li> <li><input type="checkbox"/> HUD / VA</li> <li><input type="checkbox"/> Owner / Agent</li> <li><input type="checkbox"/> Res. Service Contract</li> <li><input type="checkbox"/> Senior / Adult Living</li> <li><input type="checkbox"/> Spec Contracts/Provisions</li> <li><input type="checkbox"/> Verify Rollback Tax</li> <li><input type="checkbox"/> Verify Tax Exemptions</li> <li><input type="checkbox"/> Virtual Tour</li> <li><input type="checkbox"/> Flood Insurance Required</li> <li><input type="checkbox"/> Survey Available</li> <li><input type="checkbox"/> Other</li> </ul>

<b>POSSESSION (max 3)</b> <input type="checkbox"/> Closing / Funding <input type="checkbox"/> Lease Outstanding <input type="checkbox"/> Negotiable <input type="checkbox"/> Specific Date <input type="checkbox"/> Other-See Remarks	<b>COMPLEX APPROVED FOR (max 3)</b> <input type="checkbox"/> Fannie-Mae Approved <input type="checkbox"/> FHA <input type="checkbox"/> FHA / VA <input type="checkbox"/> Unknown <input type="checkbox"/> VA	<b>PROPOSED FINANCING (max 5)</b> <input type="checkbox"/> Assumption of Equity <input type="checkbox"/> Bond Money <input type="checkbox"/> Cash <input type="checkbox"/> Conventional <input type="checkbox"/> Federal Land Bank <input type="checkbox"/> FHA <input type="checkbox"/> FMHA <input type="checkbox"/> Owner Carry 1st <input type="checkbox"/> Owner Carry 2nd <input type="checkbox"/> Texas Vet <input type="checkbox"/> Trade / Exchange <input type="checkbox"/> VA <input type="checkbox"/> Other-See Remarks	<b>*SHOWING (max 3)</b> <input type="checkbox"/> Agent / Owner Present <input type="checkbox"/> Appointment Only <input type="checkbox"/> Appointment Service <input type="checkbox"/> Call-Key Box <input type="checkbox"/> Centralized Showing Serv. <input type="checkbox"/> Combo Lockbox <input type="checkbox"/> Key in Office <input type="checkbox"/> Lock Box Call First <input type="checkbox"/> Lock Box call not req. <input type="checkbox"/> No Lock Box <input type="checkbox"/> Sign on Lot <input type="checkbox"/> Special <input type="checkbox"/> Call Listing Agent <input type="checkbox"/> Other-See Remarks
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<b>*Roof (Max 1)</b>		
<input type="checkbox"/> Asphalt Shingle <input type="checkbox"/> Concrete <input type="checkbox"/> Fiber Cement <input type="checkbox"/> Metal	<input type="checkbox"/> Overlay <input type="checkbox"/> Tar / Gravel <input type="checkbox"/> Tile / Slate <input type="checkbox"/> Wood Shake	<input type="checkbox"/> Wood Shingle <input type="checkbox"/> Other-See Remarks

## YOU'RE NOT DONE YET! . . . . .

**Please email the directions, a description, & photo(s) to [listing@creekviewrealty.com](mailto:listing@creekviewrealty.com)**

Please be sure to reference the property address in the email, and include your last name.

**1) Please email the directions** of how to get to the property. Starting with some major cross streets is good enough. **The space for the directions is limited to 300 characters WITH SPACES.** (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

**2) Please email a brief description** of the property. **The space for the description is limited to 2500 characters WITH SPACES.** (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

Tips for writing description: Emphasize major selling points that aren't prominent in other parts of the listing. For example, "4 bedroom, 2 bath home on 1/4 acre . . ." is redundant and a waste of space. Stick to facts that relate to the property, and skip the flowery language that doesn't give any real information. Avoid irrelevant details that nobody cares about. Please note that phone numbers, web sites, email addresses, etc. are not allowed in MLS descriptions and will be omitted.

Sample – Good description:

One story home with 3 car garage on quiet cul-de-sac with mature trees. Open floorplan, neutral colors, split floorplan. Master suite has sitting area and huge his & her walk-in closets. New roof 2004. Exemplary schools; walk to elementary.

Sample – Bad description:

Enjoy summer barbeques with family and friends and create lasting memories in the beautiful backyard of this 3 bedroom 2 bath 1800 square foot home in a nice neighborhood with good neighbors. Pull-down staircase to attic replaced 2 years ago.

**3) Please email photo(s) in jpg format.** All listings include at least a photo of the front. For Showcase listings, please email 6 or 25 photos, depending on your package. To get the best photos, refer to the Photo Guide on our website. Choose the menu item "Sellers", and select "Photo Guide".

Please be sure photos do not exceed 640x480. For advice on how to resize and avoid problems emailing photos, go to our website, choose the menu item "Sellers", and select "How to Resize and Send Photos".

By submitting this form, I hereby certify that I am the Seller of the above property, and that all of the foregoing is true and accurate to the best of my knowledge. I agree to inform Creekview Realty in writing if there are any material changes to this information.

Seller Signature \_\_\_\_\_ Date \_\_\_\_\_

Seller Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please email completed forms to [listing@creekviewrealty.com](mailto:listing@creekviewrealty.com).  
You may also fax to 866-219-7535**

*Updated 11/12/2015*

Add comments regarding any above item in the box below: